



Email Blast Advertising Guidelines

Thank you for your continued support of the Odessa Chamber of Commerce. The Odessa Chamber of Commerce offers E-Blast advertising to active Chamber members in good standing.

E-Blasts will be sent to our entire membership base, including past and current Leadership Odessa participants, the Young Professionals of Odessa membership base and our other newsletter subscribers, totaling a reach of 2,000 people.

General Information

- E-Blasts are sent once a week on Wednesdays.
- Advanced payment is required to secure an email blast.
- Acceptable forms of payment are cash, credit card and checks. Checks should be made payable to the Odessa Chamber of Commerce with "E-Blast Advertising" in the memo section.
- Invoicing is an available option.
- Content is at the Chamber's discretion and subject to Chamber approval. The Chamber has the right to refuse any advertising not consistent with the Chamber's mission.

Pricing

- (1) Email blast: Silver Members \$250 Gold Members \$200
 - (3) Email blasts: Silver Members \$600 Gold Members \$500
- *Limit one per month depending on availability

Nonprofit Pricing

- (1) Email blast: \$150
 - (3) Email blasts: \$400
- *Limit one per month depending on availability

Deadlines

- Ad copy must be received for Chamber processing at least one week prior to the scheduled blast date.
- Refunds and rescheduling will not be warranted due to high demand.
- Advertisers must approve the layout and content before the close of the business day the day before the email blast is sent out. If final approval is not received, the E-Blast will be sent as is, and the Chamber will not be responsible for any errors.

Email Specs and Format

- The E-Blast should be in a pdf format with artwork included. In addition to the artwork, if there is a URL or a website associated, the Chamber will include this in the email if requested.
- Our software for email blasting is Constant Contact. Its standard template width is 600 pixels. Please note that images wider than 600 pixels may cause the template to display incorrectly.
- Please refer to us for additional questions on specs.

For more information please contact samanthac@odessachamber.com or call 432-333-7863