

1. **Chamber Members** **only** may place a preprinted flyer in the Odessa Chamber of Commerce monthly membership mailing at a cost of **$400.00** for a one month insert. A volume discount is available for three (3) months (does not have to be consecutive months) for $ 360.00 per month ($1080.00 prepaid at time of first month mailing).
2. The flyer will consist of a single sheet (can be 2 sided) or a brochure piece that cannot exceed 8-1/2” x 11”.

**Please furnish a copy of or a description of the contents of the flyer.**

1. The content of the flyer must not be presented in such a manner as to construe Chamber endorsement of the organization or product being presented. Any use of the Chamber’s name **MUST** be cleared through the President/CEO of the Chamber prior to use. Flyers that advertise events or products are permitted.
2. There will be a $100.00 cancellation fee if you cancel 14 (or less) days prior to the mailing date.
3. You will need to deliver **1600** copies of the flyer to the chamber offices the week of the mail out.

***THANK YOU FOR YOUR SUPPORT!***

**Purchaser: Seller:**

Odessa Chamber of Commerce

**Organization** **Organization**

Reneé Earls, President/CEO

**Name Chamber Official**

**Signature of Purchaser Signature of Chamber Official**

**Date** **Date**

**1600**flyers to be included in the following Chamber mail out(s) and delivered the week of the mail out.

**Please select the date(s) that you want your flyer to be included in the mail out.**

\_\_\_January 31, 2019 \_\_\_May 31, 2019 \_\_\_September 27, 2019

Flyer delivery deadline January 25 Flyer delivery deadline May 24 Flyer delivery deadline September 20

\_\_\_February 28, 2019 \_\_\_June 28, 2019 \_\_\_October 31, 2019

Flyer delivery deadline February 22 Flyer delivery deadline June 21 Flyer delivery deadline October 24

\_\_\_March 29, 2019 \_\_\_July 31, 2019 \_\_\_November 25, 2019

Flyer delivery deadline March 22 Flyer delivery deadline July 24 Flyer delivery deadline November 18

\_\_\_April 26, 2019 \_\_\_August 30, 2019 \_\_\_December 30, 2019

Flyer delivery deadline April 19 Flyer delivery deadline August 23 Flyer delivery deadline December 20

\_\_\_All 12 months

**COMMENTS/FLYER DESCRIPTION:**

For questions please contact Carla Hartwig at 333-7854 or [carlah@odessachamber.com](mailto:carlah@odessachamber.com)

Deliver flyers to 700 N. Grant, Suite 200

## Flyer Insert Agreement